

## September 14th, 2021

1. Welcome and Attendees  
September 14th: Wouter, Michele, Ester, Katsuyasu, Josh, Ben, Nicole, Greg  
Excused: Petra
2. Agenda Review and Discussion
3. Board Meeting Minutes of Aug 10th, 2021 approved
4. Committees & Members
  - a. Committee Chairs:
    - i. Finance Committee: Nicole
    - ii. IT Committee: Wouter
    - iii. Event & Sponsor Committee: Petra
    - iv. Membership & Attendance Committee: Wouter/Nicole
    - v. Program Committee: Michele
    - vi. Election Committee: Katsuyasu
    - vii. Outreach & Communication Committee: Ester
    - viii. Governance, Process & Workflow Committee: Ben
  - b. Committee Updates:
    - i. All Committees have had their initial Committee Meetings
  - c. Amendments to the Committees:
    - i. Election Committee: Katsuyasu, Ester, Petra
    - ii. Finance Committee: Nicole, Ben, Greg, Katsuyasu, Wouter
    - iii. Governance, Process & Workflow Committee: Ben, Nicole, Josh, Greg, Wouter
    - iv. IT Committee: Wouter, Nicole, Ester, Ben, Greg, Katsuyasu
    - v. Event & Sponsor Committee: Petra, Ester, Michele, Ben, Josh
    - vi. Membership & Attendance Committee: Wouter, Nicole, Petra, Michele, Katsuyasu
    - vii. Program Committee: Michele, Nicole, Josh, Wouter, (Ben)
    - viii. Outreach & Communication Committee: Ester, Petra, Michele, Ben, Josh, Wouter
5. Active Work
  - a. Global Peering Community Event Tool
    - i. EventForce Update
  - b. IT Services RFP
    - i. Waiting on a proposal from JSA, they replied that they will make an offer.
  - c. 2021 Financial Year End Preparation & Submission  
  
on-going with accountant(s)
  - d. Event Management Contract
    - i. Working on contract with JSA, in process to finalize - proposal received, wait for response on their proposal on the IT RFP. Contract not yet signed.
6. 2022 & 2023 Event Schedule & Delivery
  - a. Fort Lauderdale Westin was voted for 2022 as location
  - b. Suggestions made for 2023 location -> to be reviewed by the Event & Sponsor Committee

- c. Event type:
  - i. Progressing on Hybrid event, ability to transform to online when needed.
  - ii. Number of events per year: suggestions were made and to be reviewed by the Event & Sponsorship Committee
- 7. Paused or Planned Work
  - a. Outreach Committee:
    - i. Open up the Membership requirements and qualifiers to become a member
  - b. Foundation / Trust
  - c. Administrative Support
  - d. GPF Process and Flow
    - i. Flow of GPF paper / project plan
    - ii. List of email accounts / access / roll accounts / lists etc
  - e. Governance review
- 8. New Work
  - a. 2022 & 2023 Budget:
    - i. all committees will provide their budgeting to the finance committee lead by September 17th at the latest
- 9. AOB
- 10. Next Board Meeting(s):
  - a. October 12th, 2021 at 8am PDT: regular Board Meeting
- 11. End @9:05am